

# **ACOL PARISH COUNCIL**

Apartment 3, 85 Sea Road,  
Westgate on Sea CT8 8QG  
Phone: 01843 832243

## **AGENDA**

A Meeting of Acol Parish Council will be held in the Village Hall, Acol, on Monday 20<sup>th</sup> June 2022 at 11.00am to consider the business set out below and to pass such resolutions as deemed necessary on those items set out within the agenda.

### **1. MINUTES**

To approve the minutes of the Parish Assembly and Annual General Meetings held on 4<sup>th</sup> April 2022 (copies attached – Appendix A)

### **2. APOLOGIES FOR ABSENCE**

To receive apologies for absence (if any)

### **3. DECLARATIONS OF INTEREST**

Members are invited to disclose any interest in any of the matters referred to within the agenda.

### **4. REPORT OF THE CHAIRMAN**

Not a long report on this occasion, mostly updates from other Councillors:

Cllr Winpenny to report on the Jubilee Fete, noted below as a separate Agenda item.

Cllr Hayfield to report on roundabout fitting in the Recreation field and any other matters, also noted as a separate item. We again offer thanks to Einar Willett for allowing us to store roundabout in his barn.

Cllr Inchley to report on the village hall improvements.

### **5. PLATINUM JUBILEE CELEBRATIONS**

Councillor Mrs. Winpenny to report on the celebrations held within the Village.

### **6. AUDIT OF ACCOUNTS 2021/22**

Mr Lionel Robbins undertook the internal audit of the Parish Council's financial records and his report will be tabled at the meeting.

### **7. APPROVAL OF AGAR BY AN EXEMPT COUNCIL**

The Council will be asked to consider the following matters:

- (i) the effectiveness of financial systems,
- (ii) confirmation that the Council is an exempt from the limited assurance review,
- (iii) approval of the Annual Government Statement for 2021/22; and
- (iv) the Accounting Statement for 2021/22.

### **8. 20's PLENTY**

To consider the possible introduction of a 20's Plenty traffic management scheme In the Village and the need to make representations to KCC (Kent Highways). If Council is mindful to pursue this initiative it will need to set out the area to be included within for the scheme.

### **9. REPORT ON THE REFURBISHMENT OF THE CHILDRENS' PLAYGROUND**

Councillor Hayfield to report.

## 10. CLERK'S REPORT

(i) **General** - The Clerk will report upon any urgent matter that may have arisen since the despatch of the agenda.

### (ii) FINANCIAL MATTERS

(a) **Payments** – the following payments have been made since the last meeting:

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Amount</u>
737	D Hayfield	CCTV Costs	0.00	53.00
738	KALC	Annual subs	30.29	152.46
739	D Hayfield	Energy costs	0.00	53.00
740	Hughes and Son	Grass cut March	0.00	140.00
741	TRRG	Annual sub`	0.00	25.00
742	D Hayfield	Rec. materials	0.00	40.69
743	N Cooper	Install roundabout	0.00	280.00

(b) **Payments for Approval** – Council's approval is sought in respect of the undermentioned payments:

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Amount</u>
744	Zurich Insurance	Insurance	0.00	357.11
745	Hughes and Son	Grass cut	0.00	140.00
746	R.Wade	(i) !/4 salary(560) (ii) Postage(42.88) (iii) Stationery(10.98)	1.83	613.86
747	HMRC	PAYE	0.00	140.00

Bank Balance - The bank balance at 1<sup>st</sup> June 2022 was £14,621.74.

(c) **General** – The Clerk to report on any other financial matter as appropriate.

## 11. REPORTS FROM COUNTY & DISTRICT COUNCILLORS

To receive reports as appropriate.

## 12. MATTERS OF REPORT BY MEMBERS

To receive reports as appropriate.

## 13. DATE OF NEXT MEETING

Members are requested to agree the date for the next meeting.

Clerk/RFO to Acol Parish Council

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13<sup>th</sup> June 2022

## ACOL PARISH COUNCIL

### PARISH ASSEMBLY MEETING OF ACOL PARISH COUNCIL

The Parish Assembly Meeting of the Acol Parish Council was held on Monday 4<sup>th</sup> April, 2022 at 18.00 p.m. in the Acol Village Hall.

**Present:** Councillors Miss Bransfield (Chairman)), Hayfield, Inchley and Mrs Osborne.

**Also present:** Roy Wade (Clerk/RFO) and 1 resident.

#### 1. MINUTES

The minutes of the Parish Assembly Meeting held on 8<sup>th</sup> June 2021 were approved and signed by the Chairman.

#### 2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Mrs. Winpenny.

#### 3. REPORT OF THE CHAIRMAN FOR 2021/22

The Chairman read the following report of 2021/2022 to the meeting:

- Jubilee Fete on 4<sup>th</sup> June to commemorate 70 years' service of Her Majesty The Queen.
- Dog-waste bin removed 2016. TDC advise no replacement due to inaccessibility for emptying. Thanks to dog walkers for taking the bags home for disposal.
- July 2021 Serco ceased grounds maintenance, with no notification. We have cancelled contract and engaged a local gardener.
- Wendy Winpenny became a new Parish Councillor in September 2021.
- A defibrillator was fitted outside the village hall in November 2021.
- A new fence fitted south of recreation field in January 2022 by our friends from Minster.
- APC received a kind donation from AVHMC to buy a roundabout for playground. Currently stored within village for fitting when ground dries.
- Kent Highways conducted a traffic monitoring in March 2022, which was not helpful. Cllr Derek Crow-Brown advised that Columbus Avenue extension scheduled for 2025, but we've heard that before. We've only been waiting for 26 years!
- We have lost many valuable people from the village in last 2 years. Very sad.
- Thanks to those resuming meetings, events and various classes. Village returning to normal.
- Many thanks to everyone who undertakes chores on behalf of the village and villagers.

#### 4. PUBLIC QUESTION FORUM

The Chairman invited questions from the members of the public upon any matters appertaining to the Village of Acol.

Karen Ault queried apparent omissions from the Council's website and the Clerk was asked to investigate.

## **ANNUAL GENERAL MEETING**

### **1. ELECTION OF CHAIRMAN**

It was moved by Cllr. Inchley and seconded by Cllr. Hayfield and

**RESOLVED: That Cllr Miss Bransfield be elected Chairman of the Council for the year 2022/23.**

**Councillor Miss Bransfield took the declaration of acceptance of office and took the Chair.**

### **2. APPOINTMENT OF VICE CHAIRMAN**

Councillor Inchley was appointed Vice Chairman of the Council for the year 2022/23.

### **3. MINUTES**

**RESOLVED: That the minutes of the meeting held on 7<sup>th</sup> March 2022 be approved and signed by the Chairman.**

### **4. REPORTS FROM VILLAGE ORGANISATIONS**

Mr. Inchley as Chairman of the Acol Village Hall Management Committee reported as follows:

- We are pleased to report that our committee has survived the problems that everyone has experienced during the past two years and the Hall has returned to full use.
- Obviously, the closure of the venue and the lack of hiring income could have had a detrimental effect on the committee's funds but the central government grant that we received enabled us to maintain our stable financial position. The grant has enabled us to carry out improvements to the Hall that had been planned prior to the pandemic. It also enabled the committee to donate a sum to the Parish Council towards the cost of the play equipment in the Recreation Field, so the entire village could share the benefit.
- With the return to routine meetings towards the end of last summer we went ahead with plans for the Christmas activities – Senior Citizens' Party, Reindeer Drive and Carol Service - but regrettably all had to be cancelled at very short notice due to the onset of the new variant of the virus. There are now plans afoot to hold a Senior Citizens' Party on 6<sup>th</sup> May, as the food that had been purchased had been retained in storage. It has even survived the recent power cuts thanks to David Hayfield's generator-operated freezer!
- Among enhancements to the facilities during the past year, we have installed a Defibrillator, and provided a weatherproof library box at the Hall. New exterior doors have been fitted during recent weeks and I am sure you will all agree how very smart they look. The floor surface has taken a lot of wear since it was laid several years ago, and the taping that was required during the COVID regulations has left it in a sorry state. We have arranged for the floor to be sanded, sealed, and polished to bring it back into the state we wish to keep it in. This is being done at the end of April and will necessitate the Hall being closed for seven days.
- Although the committee held an AGM last July, no Annual report had been prepared for that year. Therefore, this is our first opportunity to formally place on record our sorrow at the loss of our dear friend Norman Chidwick. He was an invaluable member of our committee over many years and is still very much missed. Likewise, his wife Nancy, who decided that she was no longer able to continue her membership. She is

equally missed. We also must record our thanks to Mary Hodgson, for so long the mainstay of the Village Hall Committee, who has agreed to accept the role of Honorary Treasurer but feels unable to continue to take an active role at the age of 95! We must also record with sadness the resignation due to ill-health of Sam Hodgson, long time Chairman and then member of the Committee, who instituted the Village Hall Support Fund (200 Club).

- The Management Committee would not be able to discharge its responsibilities half as well without the invaluable efforts of our stand-in Treasurer and Secretary, Iris Osborne. Recent events have proved to be an especially busy time for her and we are very much beholden to her, as she facilitates everything we do. We should also acknowledge the efforts of Sheila Bransfield our booking secretary and David Hayfield as principle odd-job man. We are also grateful for the additional help that we have received on many occasions from other residents of the village. We are pleased to welcome several new members to our committee, Karen Ault, Chenice Butterworth, Judith Manser and Bill Yeoman.
- We are looking forward to another successful year in 2022 - 2023 and we hope to continue with the support of all those who have joined in our events, but we also look forward to seeing new faces. We operate the Hall for the benefit of the village and hope that with the support from everyone our Hall will continue to be the hub of the village.

SpeedWatch – Karen Ault reported on details of the 2 recent speed watch exercises.

## 5. SCHEDULE OF PAYMENTS/FINANCIAL MATTERS

**(A) Audit of Accounts** – The Clerk reported that the audit of the accounts procedure for 2021/22 had been notified. Members had been sent a copy of the details of the expenditure for the year 2021/22 and details of the income for that year would be sent out as soon as possible.

### **(B) Payments for Authorisation**

**RESOLVED: That the following payments be made**

Cheque No.	Payee & Details	VAT	Amount
735	Hughes and Son – Grass Cut	0.00	140.00
736	AVHMC- Luncheon	0.00	100.00

### **(C) Bank Balance**

The bank balance at 1<sup>st</sup> April 2022 was £10,297.31p.

#### **Air Ambulance Charity**

**It was agreed to make a contribution of £50.00 to the Air Ambulance Charity.**

## 6. MEMBERS' REPORTS

Cllr. Inchley reported that the senior citizens' luncheon would take place on 6 May 2022 and reminded Council that it had not been possible to hold it at Christmas because of Covid restrictions. The luncheon would be publicised

Cllr. Hayfield reported that the kiddies' roundabout would be installed as soon as the Recreation Ground dried out.

**Signed Roy Wade**

**Clerk to the Council**

**Phone: (01843) 832243**