

ACOL PARISH COUNCIL

Apartment 3, 85 Sea Road,
Westgate on Sea CT8 8QG
Phone: 01843 832243

AGENDA

A Special meeting of Acol Parish Council will be held in the Village Hall, Acol, on Monday 25th July 2022 at 11.00am to consider the business set out below and to pass such resolutions as deemed necessary on those items set out within the agenda.

1. MINUTES

To approve the minutes of the meeting held on 20th June 2022 (copy attached – Appendix A)

2. APOLOGIES FOR ABSENCE

To receive apologies for absence (if any)

3. DECLARATIONS OF INTEREST

Members are invited to disclose any interest in any of the matters referred to within the agenda.

4. HIGHWAYS IMPROVEMENT PROGRAMME

To consider and make observations on the Highways Improvement Programme (copy attached – Appendix B)

5. CLERK'S REPORT

(i) FINANCIAL MATTERS

- (a) **Payments Made** – the following payment has been made since the last meeting:

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Amount</u>
749	D. Hayfield	Jubilee Celebrations	0.00	290.66

NOTE: The Council made budget provision of £500.00 for the event.

- (b) **Payments for Approval** – A schedule for payments will be tabled at the meeting if appropriate.
- (c) **Bank Balance - The bank balance at 1st July 2022 was £12,835.77**
- (d) **Nationwide Building Society** – The Clerk to report on the Society's intention to close all business accounts in September and to seek Council's views on future banking arrangements.

6. REPORTS FROM COUNTY & DISTRICT COUNCILLORS

To receive reports as appropriate.

7. MATTERS OF REPORT BY MEMBERS

To receive reports as appropriate.

8. DATE OF NEXT MEETING

Members are requested to agree the date for the next meeting.

Clerk/RFO to Acol Parish Council

Phone: 01843 832243

E mail address: clerk@acolparishcouncil.org.uk

16th July 2022

ACOL PARISH COUNCIL

The Minutes of the meeting of Acol Parish Council held in the Village Hall, Acol, on Monday 20th June 2022 at 11.00am.

Present: Councillors Miss Bransfield (Chairman), D. Hayfield, J. Inchley, Mrs. I. Osborne and Mrs. W. Winpenny.

Also present: Councillor (KCC) Crow-Brown, Roy Wade (Clerk) and 3 residents.

8. MINUTES

RESOLVED: That the Minutes of the Parish Assembly and Annual General Meetings held on 4th April 2022 be approved and signed by the Chairman.

9. APOLOGIES FOR ABSENCE

No apologies for absence were received.

10. DECLARATIONS OF INTEREST

No declarations of interest were made.

11. REPORT OF THE CHAIRMAN

The Chairman requested fellow Councillors to report upon the Platinum Jubilee Celebrations, 20's Plenty campaign, playground refurbishment and village hall improvements.

12. PLATINUM JUBILEE CELEBRATIONS

Councillor Mrs. Winpenny reported on the celebrations held within the Village. The event was attended by about 60 adults/parents and 20 children. The Jubilee mugs were all handed out and were greatly appreciated. Tombola was held and a profit of £150 was made and Wendy sought Members' views on what to buy to commemorate the event. A report would be made to the next meeting on the costs of staging the event but Members noted that the £500 budgeted had not been fully expended.

RESOLVED: That (A) the surplus from the tombola be spent on the purchase of an oak tree for planting in the Recreation Ground and that Quex Estates be advised accordingly

And (B) Cllr. Mrs. Winpenny and her team be thanked for their hard work in putting on the event.

13. AUDIT OF ACCOUNTS 2021/22

The Clerk tabled the report of Mr Lionel Robbins, the internal auditor, on the audit of the Parish Council's financial records. The Members noted the favourable report and asked the Clerk to report to the next meeting on the comments in respect of section 49A.

14. APPROVAL OF AGAR BY AN EXEMPT COUNCIL

The Council considered the following matters required as part of the audit process:

- (i) the effectiveness of financial system: **Approved**
- (ii) confirmation that the Council is an exempt from the limited assurance review: **Confirmed and approved.**
- (iii) approval of the Annual Government Statement for 2021/22: **Approved**
- (iv) the Accounting Statement for 2021/22: **Approved**

RESOLVED: (A) That the audit document and responses be approved as shown and the Chairman and Clerk be authorised to sign the necessary returns; and (B) the audit papers, as approved, be sent off the External Auditor: and (C) the audit papers be displayed on the notice board and the Parish Council website.

15. 20's PLENTY

Members considered the possible introduction of a 20's Plenty traffic management scheme In the Village and the need to make representations to KCC (Kent Highways). In considering the matter Council were mindful of the need to set out the area to be included within the scheme. The Chairman reminded Members that this matter had been reviewed many times and that the works to the road pattern to Columbus Avenue scheduled for 2025 would ease the traffic problems through the Village. Councillor Crow-Brown offered to help the Council pursue the scheme.

RESOLVED: That (A) the Council draw up a scheme for the introduction of a "20mph speed restriction" zone throughout the Village for approval and submission to KCC; and (B) reconsideration be given to the Highways Improvement Plan and its relationship to the needs of Acol.

16. REPORT ON THE REFURBISHMENT OF THE CHILDRENS' PLAYGROUND

Councillor Hayfield reported (i) that the new roundabout had now been installed, (ii) the new netball frame had been put in place by Cllr. Hayfield and Bill Yeoman, and (iii) the grass cutting in the Recreation Ground had been carried out so as to leave the edges to grow wild for environmental purposes.

The report was noted and the Clerk was asked to thank Einar Willett for allowing the storage of the roundabout in his barn prior to its installation.

17. CLERK'S REPORT

(i) **General** - The Clerk had no further matters to report upon.

(ii) **FINANCIAL MATTERS**

(a) **Payments** – Members noted that the following payments had been made since the last meeting:

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Amount</u>
737	D Hayfield	CCTV Costs	0.00	53.00
738	KALC	Annual subs	30.29	152.46
739	D Hayfield	Energy costs	0.00	53.00
740	Hughes and Son	Grass cut March	0.00	140.00
741	TRRG	Annual sub`	0.00	25.00
742	D Hayfield	Rec. materials	0.00	40.69
743	N Cooper	Install roundabout	0.00	280.00

(b) Payments for Approval –

RESOLVED: That the undermentioned payments: be approved for payment

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Amount</u>
744	Zurich Insurance	Insurance	0.00	357.11
745	Hughes and Son	Grass cut	0.00	140.00
746	R. Wade	(i) 1/4 salary (560) (ii) Postage (42.88) (iii) Stationery (10.98)	1.83	613.86
747	HMRC	PAYE	0.00	140.00
748	L Robbins	Internal audit	0.00	90.00

(c) **Bank Balance** - The bank balance at 1st June 2022 was £14,021.74

18. REPORTS FROM COUNTY & DISTRICT COUNCILLORS

Cllr. Crow-Brown reported upon (i) his attendance at the Armed Forces Convention, (ii) Congratulated the Council and Cllr. Winpenny on the excellent Jubilee celebrations event, (iii) his efforts to stop the use of pesticides at Shadoxhurst etc, (iv) the concerns of Garlinge residents to the frequency of the flooding in Crispe Road: and (v) the chasing up by Sir Roger Gale in respect of the renewal of the Blue Badges.

19. MATTERS OF REPORT BY MEMBERS

1. Cllr. Mrs. Osborne – Sought a Council representative to attend the Thanet Area Committee and Cllr. Mrs. Winpenny agreed to take on that role.

2. Cllr. Inchley – Reported that all the works to the interior of the Village Hall had been completed and that the painting of the exterior would soon be undertaken. He also advised that the levels of bookings had increased since the pandemic.

3. Cllr. Mrs. Winpenny – Requested that future agendas had an item whereby residents had 10 or 15 minutes when they could ask questions of councillors. The Chairman explained that decisions could not, especially if it involved financial matters, be taken if the item was not on the published agenda. The Chairman further reminded the Members that if any resident asked her or the Clerk for a matter to be included on the agenda that would be done. Cllr. Inchley reminded those present that those residents attending enjoyed the ability to comment on items as they were discussed.

Cllr. Mrs. Winpenny's suggestion was not approved.

20. DATE OF NEXT MEETING

It was agreed that the next meeting would be held at 11am on 25 July 2022.

Time concluded: 12.15pm.

Schemes Planning and Delivery Team working in Partnership with Acol Parish Council Highway Improvement Plan

Submission Date: 02/02/2022

(Please remember that the HIP is for new initiatives/measures/schemes in your community – it is NOT to be used as a maintenance log, as these MUST be logged using the online reporting tool via this link <https://www.kent.gov.uk/roads-and-travel/report-a-problem>)

HIP Front Cover

HIP Version	Submitted by (Name)	HIP Date	Record Of Meeting Dates with KCC Virtual or Face to Face	Please list below the funding Opportunities/Sources for HIP initiatives/Measures	
1	Sheila Bransfield	26/01/22	Telephone conversation with Parish Chairman 26/01/22 – details of proposals sent through by email on 28/01/22	Parish funding, County Member Grant	
Are you an active member of the Speed Watch Scheme?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Are you an active member of the Lorry Watch Scheme?	
				Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Name of HIP Representative	Cllr Sheila Bransfield	Contact Telephone Number	01843 844706	Email Address	Sheila.bransfield@btinternet.com
Name of Clerk	Mr Roy Wade	Contact Telephone Number	01843 832243	Email Address	clerk@acolparishcouncil.org.uk
Name of Chairman	Cllr Sheila Bransfield	Contact Telephone Number	01843 844706	Email Address	Sheila.bransfield@btinternet.com
KCC Project Manager Name	Richard Heaps	Contact Telephone Number	03000 418181	Email Address	Richard.heaps@kent.gov.uk

- Please note the Priority column MUST be those issues which are regarded as the most important (No 1 being your highest priority, then filtering down)
KCC is unable to guarantee that all your requests will be deliverable, but Project Managers can investigate your top 1 or 2 priorities per year.

Please Note: Highway Improvement Plans will only be accepted if they are in this prescribed template format. PLEASE DO NOT ALTER IN ANY WAY. Whilst this is intended to be a living document for your Parish/Town Council*, KCC can only make resources available to review your HIP annually.

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Live Priorities Record

Priority	Location	Problem/Concern	What do you feel are the potential solutions?	KCC Comments (This column is to be completed by Project Manager ONLY)
1	The Street, Acol.	Excessive and increasing traffic, including lorries/HGVs, through narrow cart track with 4 blind bends, no footpaths or pavements, many properties opening directly on to the carriageway.	Extension to Columbus Avenue to take traffic away from Acol, for which Acol has been campaigning since 1996.	<p>02/02/22 County Member is funding surveys to gather up to date data on traffic volume and speeds.</p> <p>02/02/22 KCC is progressing in the bidding process for DfT funding for improvements to the Major Road Network in Thanet, including Columbus Avenue, and will shortly be putting together an outline business case. As part of this I have been advised that there will be engagement with local Parish Councils. For further details speak to James Wraight.</p> <p>02/02/22 We will be looking to implement a regulatory 7.5t weight restriction along The Street between Spitfire Way roundabout and Manston Road junction in the new financial year to reduce the amount of large vehicles using this road.</p>
2	Crispe Road & Margate Hill.	Excessive through traffic along a single-track lane accessing a dangerous junction of Crispe Rd/The Street/Acol Hill/Margate Hill, which is also a narrow lane.	Narrowing of Crispe Road entrance, signs prohibiting traffic except for access, which could be achieved by extending Columbus Avenue and redirecting traffic.	<p>02/02/22 Any adjustments will need to ensure that permitted vehicles such as agricultural vehicles, deliveries, service vehicles and emergency services can still use the road when required. The roads are already covered by a 7.5t weight limit to restrict larger unsuitable vehicles. We do not install prohibitions of motor vehicles in narrow lanes – there are many narrow single-track</p>

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				<i>roads in the County and it is not practical to place restrictions of vehicles on them all.</i>
3	Plumstone Road & The Street/Minster Road.	Excessive through traffic along a single-track lane accessing a difficult junction with The Street, which has a dangerous, blind junction on the southern section.	Strict narrowing of a wide access into Plumstone Road, with notices prohibiting traffic except for access and redirecting all traffic from Seamark Road to Manston and Columbus Avenue.	<i>02/02/22 Any adjustments will need to ensure that permitted vehicles such as agricultural vehicles, deliveries, service vehicles and emergency services can still use the road when required. The roads are already covered by a 7.5t weight limit to restrict larger unsuitable vehicles. We do not install prohibitions of motor vehicles in narrow lanes – there are many narrow single-track roads in the County and it is not practical to place restrictions of vehicles on them.</i>
4	Approaches to Acol along Minster Road and Acol Hill.	So-called build outs were obviously expensive to install but not high enough to slow traffic. APC has been advised that they cannot be raised due to insufficient lighting.	Install a solar light at each location to enable raising of the build outs to force drivers to give way to approaching traffic.	<i>02/02/22 Street Lighting Team have advised that they would not support the use of solar powered lighting at these locations. There is also some question whether there would be sufficient sunlight to charge the assets, especially on Acol Hill where there is tree cover.</i>

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Historical Priorities Record

No	Location	Problem/Concern	What do you feel are the potential solutions?	KCC Comments
1	<i>EXAMPLE: Church Lane</i>	<i>Speeding off peak.</i>	Speed Reduction	After traffic surveys obtained, data showed that vehicle speeds were within the current speed limit, therefore no further action proposed.

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