

ACOL PARISH COUNCIL



**The Village Hall
The Street
Acol
Kent CT7 0JA
e-mail: clerk@acolparishcouncil.org.uk**

Date: 17th October 2023

To: The Members of Acol Parish Council

You are hereby summoned to attend the Parish Council meeting to be held on **Thursday 26th October 2023** at **7.30pm, Acol Village Hall**, for the purpose of transacting the business mentioned below.

Signed: *Sara Archer* Clerk

AGENDA

16/23-24 APOLOGIES FOR ABSENCE

17/23-24 DECLARATIONS OF INTEREST

To receive disclosures of any personal or prejudicial interests from councillors relating to matters on the agenda.

18/23-24 MINUTES OF THE PREVIOUS MEETING

To approve minutes from the meetings held on 24th August 2023.

19/23-24 CHAIRMAN'S REPORT

The Chairman to report on any matters that have arisen since the last meeting.
a) Update re: BT kiosk

20/23-24 CLERK'S REPORT

To receive the Clerk's report and details of correspondence received.

21/23-24 COUNCILLOR'S REPORTS

To receive a report from each Parish Councillor.
- Play Area Inspection
- Neighbourhood Plan update

22/23-24 INDIVIDUAL OFFICER REPORTS

To receive updates for the following:
a) County Councillor
b) District Councillors
c) Ward Police Officer

23/23-24 HIGHWAYS

a) Speedwatch
b) 7.5 tonne weight limit
c) Footpath to Quex
d) Street Cleansing, litter, fly-tipping
e) Highways Improvement Plan

24/23-24 PLANNING

TPO/TH/23/1353 - St Mildreds Church, Plumstone Road, Acol

TH/TPO/14(1986) – 2 No Horse Chestnut(T1, T2) – Reduce overhanging branches from north boundary by approx.2m to appropriate growth points retaining a minimum crown spread of 3m to3.5m

25/23-24 FINANCE

a) To approve receipts and payments as listed in the schedule of payments.
b) To approve monthly bank reconciliations.

- c) To approve the direct debit and registration for the Information Commissioner's Office.
- d) To note and approve the position with regard to the contract for the defibrillator.
- e) To approve the purchase of safety mirrors to be located in various positions in the Village.

26/23-24

POLICIES AND PROCEDURES

To review and approve the following policies: CCTV Code of Practice & Policy, Grant Scheme, FOI Policy, Internal Control Systems, Publication Scheme, Risk Management Statement, Code of Conduct, Financial Regulations & Standing Orders.

27/23-24

PUBLIC QUESTION TIME

Up to 10 minutes will be allowed for members of the public to ask questions or make representations relating to any of the business on the agenda in accordance with Council Standing Order 3(e).

28/23-24

DATE OF NEXT MEETING

Thursday 21st December, 7:30pm, Acol Village Hall